

Bylaws of
Ohio, Northern Kentucky, Indiana Chapter of Vascular Technologists
ONKIVT

Article I. NAME

This society shall be known as the Ohio, Northern Kentucky, Indiana Chapter of Vascular Technologists, hereafter referred to as ONKIVT.

Article II. PURPOSE

The purpose of ONKIVT is for the educational benefit of its constituents and the enhancement of vascular laboratory services for the community. The primary purpose is to provide the membership with educational resources and mechanisms for professional development. These goals will be realized through support of and participation in Society of Vascular Technology (SVT) activities and affiliations with other health care entities in this community as a nonprofit organization. No part of ONKIVT income or earnings shall benefit any member, director, officer or other individual. Upon dissolution, any ONKIVT assets shall be distributed to an organization exempt status under Section 501 (c) (3) of the Internal Revenue Code of 1986 or Successor Statutory Authority.

The purpose of this organization shall be to:

1. Provide support for area vascular technologists and medical sonographers by means of education programs and sharing of information.
2. Provide an opportunity for continuing education.
3. Operate as a non-profit organization for scientific and educational purposes.

Article III. MEMBERSHIP

1. Eligibility

Membership is a privilege and not a right, and is Contingent upon compliance with these bylaws. No person shall be accepted unless that person is of good moral character and follows professional ethical standards.

2. Categories:

2.1 Charter

2.1.1 Persons who were members of ONKIVT as of August 01, 1998

2.2 Regular

2.2.1 Persons with an interest in the advancement of the field of Vascular Diagnostics.

2.3 Student

2.3.1 Persons currently enrolled in an Accredited Ultrasound School.

3. Application for Membership

3.1 An application form shall be completed by the applicant and submitted to the Membership Committee for review and subsequent action in accordance with these bylaws. The applicant shall receive a copy of these bylaws with notification of acceptance.

3.2 Membership shall not be denied because **of** race, color, gender, ethnic background, or national origin, and shall be open to all who share **in** its purposes, provided that they meet the requirements set forth in Section 2.

3.3 Resignations shall be accepted by the Membership chairperson. Dues shall not be refunded.

3.4 The Board of Directors shall have the right and privilege to terminate the membership of any persons at any time if the member falls into disfavor professionally or fails to comply with the objectives of ONKIVT.

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4. Membership Privileges and Limitations

4.1 Charter and Regular members shall be entitled to vote on any question coming before a meeting of the members, to hold appointive and elective office, and to attend all meetings and functions of ONKIVT.

5. Membership Fees, Dues and Assessments

5.1 Members shall pay annual fees as requested by the Board of Directors and approved by a majority of the membership.

5.2 Annual fees shall be payable on June 01 of each year or upon acceptance into ONKIVT.

5.3 Applications for membership received after December 01 of each year shall pay a Prorated fee of one half of the current dues.

5.4 Dues in arrears of 90 days is cause for termination of membership.

5.5 No dues shall be refunded to any member whose membership is terminated for any reason.

Article IV. MEETINGS

1. Business and/or program meetings shall be held 4 times per year.

2. Notice of meetings shall be mailed to the members at least 14 days prior to the meeting date.

3. Special meetings may be called by the President, a majority of the Board of Directors, or one-third of the active membership providing that 5 days notice has been given to the membership.

4. A quorum shall consist of 51% of the active membership for the purpose of conducting business of the organization.

5. Robert's Rules of Order Newly Revised, 9th Edition, shall govern the conduct of all meetings.

Article V. Governance

The Board of Directors may be nominated, elected, or dismissed by those voting members in good standing with ONKIVT as hereinafter set forth.

1. The Board of Directors is the governing body consisting of President, Vice President, Secretary, and Treasurer. The immediate Past President shall serve as an ex-officio member of the Board.

2. Election of officers shall be held at the last business meeting annually. Newly elected officers shall assume office immediately upon election.

3. A candidate for office shall be an active member in good standing and must consent to serve ONKIVT and abide by the bylaws.

4. The President must be a member of the Society of Vascular Technology SVT).

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5. Elections shall be held by secret ballot or by mail ballot. The candidate receiving the majority of the votes shall be elected.
6. Each Charter and Regular member shall be entitled to one vote for each office.
7. The office of a member of the Board of Directors may be vacated for one of the following reasons:
 - 7.1 Upon delivering notice in writing to the Secretary and/or President of ONKIVT stating that he/she resigns from office.
 - 7.2 If a criminal offense is committed by that member.
 - 7.3 If he/she is grossly negligent in carrying out his/her duties.
 - 7.4 If, having met one of the above criteria, at a business meeting, a resolution is passed by two-thirds of the members present at the meeting that he/she be removed from office.
 - 7.5 If the officer ceases to be involved with vascular technology.
8. Term of office shall be ONE year for all officers.
9. Availability for re-election shall not be restricted.

Article VI. DUTIES OF THE OFFICERS

1. President
 - 1.1 Shall act as chair of meetings and the Board of Directors.
 - 1.2 Shall serve as Chief Elected Officer of ONKIVT and ex-officio member of all committees.
 - 1.3 Shall preside at all regular and special meetings.
 - 1.4 May call special meetings of membership, Board of Directors and committees.
 - 1.5 Shall perform such other duties as are necessary and incidental to the office, including:
 - 1.5.1 Appointing committee chairpersons;
 - 1.5.2 Appointing ONKIVT members to represent ONKIVT to the public.
 - 1.5.3 Taking appropriate action to fill vacancies on the Board of Directors.
 - 1.6 Shall be a member of the Society of Vascular Technology.
 - 1.7 Shall serve as a liaison between ONKIVT and the Society of Vascular Technology.
 - 1.8 Shall vote ONLY to resolve ties.
2. Vice President
 - 2.1 Shall assume the duties of the President in the case of his/her absence and succeed to the office of President in the case of vacancy.
 - 2.2 Shall assist the President in his/her duties.
 - 2.3 Shall determine that a quorum is present for each business meeting for the purpose of voting.
3. Secretary
 - 3.1 Shall keep accurate records of all chapter meetings. In the absence of the Secretary, he/she shall appoint a recording secretary to record the minutes at the meeting.
 - 3.2 Shall maintain a roster of members and their status.
 - 3.3 Shall maintain a current copy of the bylaws.

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- 3.4 Shall see that all notices for meetings are dully given in accordance with Article 4.2.
 - 3.5 Shall conduct correspondence in accordance with direction from the Board of Directors and/or President.
 - 3.6 Shall apply for Vascular Technology Credits (VTC's) through the Society of Vascular Technology. Additionally, shall keep records of said applications, fees for applications etc., as well as distribute VTCs once awarded.
 - 3.7 Shall be chairperson of the Membership Committee. Shall review applications for membership to assure qualifications under Article 3 Section 2.
4. Treasurer
- 4.1 Shall have the custody of the funds and securities of ONKIVT and shall keep full and accurate accounts of all assets, liabilities, receipts, and disbursements of ONKIVT in the books belonging to ONKIVT and shall deposit all monies, securities, and other valuable effects in the name and to the credit of ONKIVT, in such chartered bank or trust company as may be designated by the Board of Directors.
 - 4.2 Shall disburse all funds of ONKIVT as directed by the Board of Directors for reimbursement of expenses incurred in compliance with Article II.
 - 4.3 Shall report on the financial status of ONKIVT at all regular meetings of the Society or when called upon by the President or Board of Directors.
 - 4.4 Shall relinquish the books to the Finance Committee immediately following the last business meeting or that treasurer's term of office.

Article VIII STANDING COMMITTEES

1. Finance
 - 1.1 Shall review the books of ONKIVT as described in Article VI, 4.4
 - 1.2 In the event of a vacancy in the office of Treasurer, shall hold a review of the books within ten days of receipt of a written resignation of the Treasurer.
 - 1.3 Shall consist of the chairperson and at least two members.
2. Membership
 - 2.1 Shall establish criteria and procedures for admission and termination of members as specified in the bylaws.
 - 2.2 Shall receive and review applications for membership to assure qualifications according to the bylaws.
 - 2.3 Shall consist of the Secretary and at least two members.
3. Program
 - 3.1 Shall be responsible for planning the educational meetings/programs of ONKIVT.
 - 3.2 Shall consist of the chairperson and two members.
4. Nominations
 - 4.1 Shall solicit nominations from the membership to run for elected office in ONKIVT.
 - 4.2 Shall review all nominations for election to assure compliance with the bylaws.
 - 4.3 Shall consist of a member of the Board of Directors as chairperson and at least two members.

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5. Bylaws
 - 5.1 Shall review bylaws, propose changes, revisions, or amendments as required, to be presented to the membership for a vote.
 - 5.2 Shall consist of the chairperson and at least two members.

6. Publications
 - 6.1 Shall be responsible for the publication of ONKIVT newsletter if applicable.
 - 6.2 The Editor of the newsletter shall be appointed by the Board of Directors annually.

Article VIII. SPECIAL COMMITTEES

Special committees may be appointed by the President with the approval of the Board of Directors as deemed necessary. A special committee shall limit its activities to the accomplishment of the task to which it is appointed. Upon completion of this task, the committee shall be dissolved.

Article IX. DISSOLUTION

Anything to the contrary notwithstanding, the purpose or purposes for which ONKIVT is organized are limited to such as will qualify it as an exempt organization under section 501(c) (3) of the Internal Revenue Code. Upon dissolution of ONKIVT, the Board of Directors shall distribute all remaining assets to such organizations which are also exempt from Federal Income Tax under Section 506(c) (3) of the Internal Revenue Code of 1986 or Successor Statutory Authority.

Article X. AMENDMENT OF BYLAWS

These bylaws may be amended at any meeting at which there is a quorum present provided the members have been notified at least 14 days in advance.

STANDING RULES

1. Dues shall be \$30.00 annually for Regular and Charter members.

2. Dues shall be \$15.00 annually for Student members.
 - 2.1 An individual member may apply under student membership only while enrolled in an Accredited Ultrasound School.

3. The newsletter of ONKIVT shall be published 4 times per year and distributed as the notification of the next education meeting.

4. In an emergency situation, the membership approves of granting the use of not more than \$200.00 per operating year for circumstances deemed necessary by a unanimous vote of the Board of Directors provided the circumstance and monies distributed are beneficial to the general membership of ONKIVT.